



## NEWSLETTER FOR SHORT COURSES

v18

Effective Date: 25 September 2017

Thank you very much for your support. All classes are subjected to minimum of participants.

We will issue the Sales Order Confirmation within 1 – 2 weeks if the class is confirmed.

ALL PRICING ARE EXCLUSIVE OF GST.

**All PCAWOs Start 9/1/17, 10/4/2017, 10/7/2017, 25/9/2017 3months Part Time – Mon, Wed, Fri 7pm to 10pm**

**PCAWOs for 2018 Start 8/1/2018, 9/4/2018, 16/7/2018, 10/9/2018 3months Part Time – Mon, Wed, Fri 7pm to 10pm**

All modules will always start on 2<sup>nd</sup> week of Monday on January, April, July and September every year.

Company can apply for SDF funding (SkillsConnect) if they are sponsoring the staff for the PCAWO course.

SDF funding is not applicable for self-sponsored student. Please attach highest qualification with the application form.

**AHFP: 3.5 days @S\$1308**

13/2/17

10/4/17

8/6/17

28/8/17

2/10/17

18/12/17

**HFEM Refresher 1day @S\$327**

**T&O 1.5days @S\$450**

Start same day

20/2/17

17/4/17

1/8/17

11/12/17

**L12 3 days @S\$926.50**

**AM10 5 days @S\$1,362.50**

Start same day

9/1/17

6/2/17

3/4/17

8/5/17

17/7/17

21/8/17

2/10/17

20/11/17

**SMS: 1 day @S\$327**

25/1/17

22/2/17

24/3/17

21/4/17

19/5/17

21/6/17

19/7/17

23/8/17

26/10/17

22/11/17

18/12/17

**WSQ Composite Structure: 6 days @S\$2,725**

20/1/17

22/5/17

24/7/17

18/9/17

6/11/17

## Terms & Conditions

### Course Application Form: Send back to Sales/Marketing

Ms Shandy Chen, Sales/Marketing Manager, DID: 6603 6603, shandychen@attc.edu.sg

### Sales Order Confirmation (SOC): Will issue to you if the class is confirmed, please sign and return immediately

Ms Zann Koh, Customer Services Officer, DID: 6603 6624, zannkoh@attc.edu.sg

### Invoice: Will send to you for payment. Please indicate whether you wish to pay on the 1<sup>st</sup> day of the course or before the course

Ms May Kho, Assistant Finance & Admin Manager, DID: 6603 6639, maykho@attc.edu.sg

### Exam Result, Re-module, Pre-Course Counselling Briefing

Ms Ai Li, Senior Registrar, DID: 6603 6610, aili@attc.edu.sg

### Reception: (Re-module Application & WSQ Schedule)

Ms Ila Izman, Receptionist, **MAIN: 6603 6600**, shakilla@attc.edu.sg

### **1<sup>st</sup> Day of Course, report to ATTC Reception, (Office Hours: 8.30am to 6pm)**

1. NRIC/Passport for verification
2. \* Submit Student Enrolment Form
3. \* Submit copies of NRIC front and back or Passport copy
4. Classroom will be assigned by Reception
5. All students are to be present @ ATTC at 5pm on the 1<sup>st</sup> day for orientation and briefing for PCAWO Part Time Courses ONLY.

### **ATTC Bank Transfer Details**

Account name:

Bank:

Branch:

Bank Code / Branch Code:

Bank Account No.:

BANK SWIFT CODE:

Remark:

Candidate To Note:

Air Transport Training College Pte Ltd

DBS Ltd

Bedok Branch

7171/ 052

052-006595-0

dbsssgsg

ALL the bank charges will be borne by the applicant.

After payment, please email to [shandychen@attc.edu.sg](mailto:shandychen@attc.edu.sg),

[maykho@attc.edu.sg](mailto:maykho@attc.edu.sg), [yvonesoon@attc.edu.sg](mailto:yvonesoon@attc.edu.sg)

*Thank You & Best*

*Regards, Shandy Chen*

Sales & Marketing Manager

Air Transport Training College Pte Ltd

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Website: <http://attc.edu.sg/>

Main: (65) 6603 6600

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